## **Frequently Asked Questions on SOCH Application**

## **FAQ on EID Module**

## 1. Who Can add Infant information on behalf of ICTC? Lab Technician has rights to record the information of Infant on behalf of ICTC. 2. How to record information of Infant in SOCH on behalf of ICTC? Go to ICTC | ICTC Selection | Select required ICTC facility from picklist and just click on GO button. After that you can add beneficiary from "Add Beneficiary" menu/tab. 3. How to do further process after record information of Infant in SOCH on behalf of ICTC? You can collect the samples, dispatch and record the results etc. under ICTC menu/tab such as ICTC "Collect Samples", ICTC "Dispatch Collected Samples" and ICTC "Test Results(DBS)". 4. How Can I get TRF form in SOCH? Go to Receive Samples ☐ Receive List ☐ Click on Action: "View Batch Sheet", you can download TRF form against respective beneficiary. On other hand you can also get from Record Results Record List ☐ Click on View: TRF. 5. How many days back-date can Lab Tech enter "CPT initiation date"? Lab tech can enter "CPT Initiation date" till date of birth of Infant. 6. Can I record backdate sample result and till which date? Yes, you can record backdated sample result till Received Sample date. But Approval date will be current date. 7. How to approve recorded result of the sample? EID lab In-charge has rights to approve the test result. 8. Can Lab In-charge change the result during approval? Yes, Lab In-charge can change the test result of the beneficiary. 9. Can Lab Technician change the result in case of wrong entry? No, Lab Technician cannot update the wrongly entered test result. However, the lab in-charge may update the test result before approving it. 10. Can the Lab In-charge approve multiple test results at the same time? Yes, Lab In-charge can approve multiple test result in one go. 11. How Lab In-charge can see Infant test history? Go to "Infant Test Results" ☐ Infant List → just click on Infant UID. 12. Who can create new user for existing EID lab?

Lab In-charge has rights to create new user.